

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

February 22, 2021

The Northeastern York County Sewer Authority met on Monday, February 22<sup>nd</sup> by Zoom, beginning at 7:00 PM.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher  
Bill Marquis

**Manchester Borough**

Dale Benedick  
Judy Hilliard

**East Manchester Township**

John Nace  
Tyler Kramlick

**Engineer**

Christopher Toms

**Solicitor**

Attorney Jayne Katherman (for Attorney Stacey MacNeal)

**Plant Manager/Recording Secretary**

Pat Poet

**Visitors**

Nate Hardman, Colin Cash, Steve Gross, Jamie Schlesinger and employees Desiree Boorujy and Peter Nestlerode.

**Minutes**

A Fisher/Benedick motion was made to approve the minutes from January 25th meeting with one change of replacing George Miller's name with Bill Marquis on the first page. Motion passed unanimously.

**Correspondence/Visitors**

Jamie Schlesinger from PFM will make his financial presentation this evening.

### **Operations/Plant Manager Report**

The Board reviewed the January Operations Report.

Intermunicipal Meeting – The Board decided the following Board members would attend tomorrow's Intermunicipal Meeting at 1 PM – Dale Benedick, John Nace and Tyler Kramlick.

March 1<sup>st</sup> Informational Mailing – The informational pamphlet and correspondence regarding the disconnection of sump pumps and downspouts will be included in all March 1<sup>st</sup> quarterly billings for residents connected to the Saginaw plant.

There were no additional questions on the Operations Report.

### **Solicitor's Report**

Financing – Jamie Schlesinger from PFM reviewed the BB&T (Truist) proposal for the \$10,000,000 loan. He presented a Resolution for the Authority to vote upon to accept the proposal from BB&T Bank. After discussion, a Kramlick/Hilliard motion was made to approve Resolution 2021-2, accepting the loan proposal from BB&T (Truist) Bank for \$10,000,000. Motion passed unanimously. This Resolution will be signed tomorrow at the Intermunicipal meeting.

Intermunicipal Agreement – Attorney Katherman reviewed this agreement and explained it is renewed every ten years after approval by the three municipalities and the Authority. The current agreement is good through April 1<sup>st</sup>, 2021. The draft Intermunicipal Agreement from East Manchester Township, as reviewed and revised by Attorney MacNeal, was reviewed. Suggested changes were discussed. Attorney MacNeal has been in contact with the Township's Solicitor, Andy Miller, regarding the agreement. Section four of the agreement references that the Authority could negotiate with utilities for use of a utility company right-of-way or easement. A consensus was that section four could stay in as is.

A decision was suggested to move all customers from District 4 (Smith Gardens Area) to District 3 because District 4 customers are located in the Township. No changes would be made to the remaining districts. The approximate two hundred new connections in Area 2 would be added to District 3. It appears there will be no commercial/industrial customers connected to the Area 2 expansion when the project is completed. There was conversation on the possibility of charging a different tapping fee for those new connections. A determination will be made when the tapping fee study is completed by CSD.

Intermunicipal Agreement for Area 2 – Attorney Katherman reviewed Attorney MacNeal's red-lined Area 2 agreement between the Authority and East Manchester Township. Under section 2, verbiage was added to the statement that this project will be substantially completed within three years from the date of this agreement, but to allow for specific situations out of the Authority's control that would affect the time line of the project. This agreement will be forwarded to the Township for their review. Section 7 should be replaced or eliminated. There will be two costs for the new customers of Area 2 to connect. One will be the tapping fee and one the plumber's fee. It is possible the tapping fee could be financed through the Authority as was offered when Saginaw customers connected. Financial aid may also be available through York County Planning. Chris will make contact with York County Planning to ascertain if they are continuing to offer that assistance.

### **Engineer's Report**

**Effluent Line Abandonment** – Chris Toms reported this project is active and the contractor is on sight. It may become necessary to televise a portion of the line. USG could do the televising.

**Manchester Street Project** – Chris presented Change Order #3 for Iron Eagle Excavating for use of flowable fill to backfill a pipe trench at a cost of \$882.00 less the cost of \$550.00 to use the Authority's flusher truck and labor. A Fisher/Hilliard motion was made to approve Change Order #3 for the Manchester Street project totaling \$339.00. Motion passed unanimously. Payment Application #3 was submitted for payment totaling \$22,647.00. A Kramlick/Benedick motion was made to approve payment application #3 to Iron Eagle Excavating totaling \$22,647.00. Motion passed unanimously.

**Saginaw Dechloration System** – Two estimates were received for the General and Electrical portions of this project. Chris is working with Gingerich Excavating and Paradise Electric to review the project. It is not necessary to bid this project based upon the proposed costs. This is a regulatory project.

**Tapping Fee Study** – This work on updating the 2012 study has begun. There will be two options. One is to charge two different tapping fees as is currently being done – one for the Saginaw plant and one for the Mt. Wolf plant, or to charge the same tapping fee per EDU for all connections.

**Capital Improvements Plan** – Chris is meeting with Peter and Pat to discuss the Capital Improvements Plan on the 24<sup>th</sup>. He will prepare a report that will indicate the pump stations that need work and determine the stations that could be outfitted with a portable generator. The cost of that work will be included in the new financing.

**Digester Tank Analysis** – The analysis continues on whether it will be more cost effective to construct new digesters on top of the two final tanks or rehab the current tanks. This will be a multi-million dollars project.

**Corrective Action Plans** – Good progress is being made on the CAP plans. Staff continues to develop a list of industrial customers to sample. When the second sampler is received it will enable staff to perform sampling more efficiently. The influent flow meter at the Mt. Wolf plant has not been reading accurately for some time. The effluent flow meter is being used for reporting the plant's flow. Control Systems 21 will be investigating the problem and hopefully have a permanent fix for it. The questionable readings from this meter may be part of the cause of the elevated organic loading calculations coming into the plant last year. Chris will report on this meter at the March meeting.

**Line Televising** – Televising will be completed on the remainder of the system served by the Saginaw plant sometime between April 1 and June 30. In Saginaw several sags were discovered from previous televising. Those issues will be kept in mind as one of the projects to be included in the financing.

**Garrod Property** – DEP may accept a phased in connection for their planning module. Garrod is ultimately requesting 54 EDUs.

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**Treasurer's Report**

Invoices – A Fisher/Kramlick motion was made to approve the invoices as presented. Motion passed unanimously.

Requisition 2021-1 – A Marquis/Fisher motion was made to approve requisition 2021-1 to Eagle Iron Excavating totaling \$22,647.00 for work completed on the Manchester Street project. Motion passed unanimously.

**Miscellaneous**

Plant Security – Bill Marquis shared his concern regarding possible security issues with the equipment at the plants. Peter is going to contact Aeromod to determine what, if any, security issues exist with their computerized equipment at the Authority's facilities. Chris and Peter explained that no one could tamper with the chemicals being added to the plants because that equipment is operated manually.

**Adjourn**

At 8:40 PM a Kramlick/Benedick motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING - March 22nd, 2021 - 7:00 PM**

